

# Plexiglass Student Desk Shield

## Maintain visibility and safe distancing of students, workers, and customers.

The shield can be easily folded and moved to a new location, or secured to a desk or table. Use of the included stability brackets is highly recommended to reduce the possibility of injury or damage to the shield and surrounding objects. Once applied, the brackets will be semi-permanent until properly removed. Please follow directions for application and removal of the shield. Prior to use, remove protective plastic.

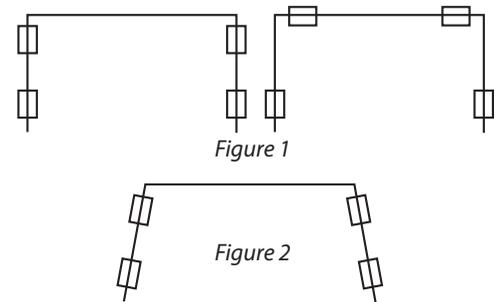
**Contents:** 1 plexiglass shield  
4 adhesive stability brackets

**⚠ Do not apply on uneven or damaged surfaces (such as peeling paint or loose veneer). Improper application could result in poor stability, injury, or damage to shield or furniture.**

## Application

Clean the desk with a lint-free cloth and degreasing cleanser to ensure proper adhesion. Make sure the surface is flat, smooth, undamaged, dry, and free of dust and dirt.

- 1) Position the brackets on the bottom of the shield. Recommended locations shown in **Figure 1**.
- 2) Place the shield on the desk or table. The angle of the sides can be kept at 90° or widened to allow more elbow room, as shown in **Figure 2**.
- 3) Use the included template to assist with placing the brackets. Trace the template with a pencil on your surface.
- 3) Remove the brackets from the shield. Remove the protective strip on each bracket to expose the adhesive.
- 4) Match each bracket to your pencil marks and press down.
- 5) Once brackets are installed, slide the shield into place.



## Removal

The shield can be removed from the brackets at any time. To remove the brackets from your surface:

- 1) Remove the shield.
- 2) Gently rock the bracket back and forth to loosen and remove.
- 3) If resisting, use a plastic putty knife and adhesive remover to free the bracket and clean up any remaining residue.

## Cleaning & Care

To clean the shield, use a soft, lint-free microfiber cloth and non-abrasive, ammonia-free cleanser, or a mild solution of dish-soap and water. Test the cloth and cleanser on an inconspicuous area to make sure it will not cause surface scratches or damage the plexiglass. When not in use, fold the shields and store with paper or other protective layer between each shield to reduce scratching.

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