

## 4 EASY WAYS TO ORDER



**CALL:**  
1.800.770.8010  
Monday-Friday  
8:30am-5:00pm EST



**MAIL:**  
118 Bauer Drive  
P.O. Box 7046  
Oakland, NJ 07436-7046



**FAX:**  
1.201.891.5689



**ONLINE:**  
www.EAleducation.com  
Email: info@eaieducation.com



# ORDER FORM

### BILL TO:

Name/Title: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### SHIP TO:

Name/Title: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

## 3 CONVENIENT PAYMENT METHODS

**1** Purchase Order# \_\_\_\_\_  
*Official, signed school Purchase Order is required to process your order. EAI order form is not an official school Purchase Order and may only be used as an attachment.*

**2**  Check/Money Order Enclosed\*

**3** Credit Card\*      

Card No.: \_\_\_\_\_

Card Security Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

*Credit card billing address MUST match the "BILL TO" address.*

*\*NOTE: All orders from individuals must be accompanied by payment via credit card or check.*

ITEM#	QTY	PAGE	DESCRIPTION	PRICE	TOTAL

## SHIPPING & HANDLING CHARGES

### Standard Delivery:

Orders \$0 - \$77.99 • Add \$7.00  
Orders \$78.00 - \$999.99 • Add 9%  
Orders \$1000.00 and Over • Add 3%

• All orders are shipped via UPS or truck.

• All orders outside the contiguous United States (including APO & FPO) are shipped via U.S. Mail. Orders \$0-\$75.00 should include a minimum of \$15.00 shipping & handling; all orders \$75.01 and over should include 20% for shipping and handling with a minimum of \$15.00. Actual shipping charges may apply if they exceed 20%.

### Express Delivery:

UPS Next Day Air, Second Day Air Service, and Federal Express are available. Please call 1.800.770.8010 for shipping rates.

Subtotal

Sales Tax

Shipping & Handling

TOTAL

### CHECK ONE

- Ship immediately and back order out of stock items.  
 Ship order when complete.